



BARRINGTON HEIGHTS
OWNERS ASSOCIATION

ARCHITECTURAL REVIEW APPLICATION

HOMEOWNER CONTACT INFORMATION

Property Address	
Owner	
Phone number	
Work phone number	
E-mail address	

MODIFICATION/IMPROVEMENT REVIEW INFORMATION

Modification/improvement request	
All submissions must include the following information: <input type="checkbox"/> Two complete sets of plans and specifications (including below) <input type="checkbox"/> Kind, shape, size, height and exterior color scheme <input type="checkbox"/> Location of all improvements	<input type="checkbox"/> Kind, nature and quality of materials <input type="checkbox"/> Utility installations <input type="checkbox"/> Finished grade, topography and elevation <input type="checkbox"/> Site landscaping

ACKNOWLEDGEMENT

1. Please read the subdivision restrictions (Article VII and VIII) prior to submitting any requests. This can save a lot of time and expense.

2. Failure to submit all the requested information will result in your application being returned to you for completion.

3. The Committee/Board maintains the right to request additional information that they deem necessary before approval will be granted.

4. Under no circumstances does Committee/Board approval indicate full authorization. Homeowner should get the necessary governmental (City and/or County) authorization for all planned work.

5. If any property improvement/change is made that has not been approved the Committee/Board has the right to ask the owner to remove the improvement and/or change from the property.

6. Homeowner will inform contractor performing the work that company advertising (signs) will not permitted during or after work is completed as outlined in the Restrictive Covenants (Article VIII/Section 11).

AGREEMENT

I understand that the Committee/Board will act upon this request at their earliest convenience, but no later than their first scheduled meeting upon receipt of my completed application. I will be contacted as quickly as possible with their decision. I agree not to begin property improvement/changes until the Committee/Board notifies me of their approval. This approval is valid for 120 days. If work has not started, a new request must be submitted.

SIGNATURE

Homeowner signature		Proposed const. start/completion date	
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FOR OFFICE USE ONLY

Date received		All required information submitted?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Date returned to homeowner		Architectural review application status	<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED
Additional comments		Application returned to homeowner (reasons)	
Board member signature/date		Management signature/date	